Appendix 2 - Waste 2021 Project - Joint Tender via Competitive Dialogue Procedure

Short Ref Task	Jul-17 Aug-17 Sep-17	Oct-17 Nov-17	Dec-17 Jan-18 Feb-1	18 Mar-18 Apr-18 May-18 Jun-18	Jul-18 Aug-18 Sep-18 Oct-18	Nov-18 Dec-18	Jan-19 Feb-19 Mar-19	Apr-19 May-19 Jun-19	Jul-19 Aug-19	Sep-19 Oct-19 Nov-19	Dec-19 Jan-20 Feb-2	20 Mar-20 Apr-20	May-20 Jun-20 Jul-20	Aug-20 Sep-20 Oct-20 Nov-20 D	Dec-20
1 Phase 1 - Options Appraisal to Strategy Approval										·		<u> </u>			
Options ITQ issued - Options appraisal consultant															
Options ITQ returned - Evaluation and appointment of options appraisal consultant.															
Decision Cabinet report - project scope, project governance and project budget.															
Options Options appraisal work undertaken (Part 1 and Part 2)															
Project Group Project Group reviews options report. Sets up subgroups.															
Strategy Workstream 1 - EK Waste Strategy 2021-2031 - prepare draft strategy and transition plan.															
Options Workstream 2 - EK Waste Contract - prepare business case.															
Project Group Project Group review outcomes from W1 and W2.															
Decision Cabinet approve business case for EK Waste Contract															
Decision Cabinet approve EK Waste Strategy going to public consultation.															
Strategy EK Waste Strategy Consultation															
roject Group Project Group reviews Strategy feedback, final draft strategy and transition plan.															
Decision Council approval of EK Waste Strategy and Transition Plan.															
roject Group Disbands W1 and W2 - tasks completed.															
2 Phase 2 - Partnership Agreement to Tender Specification															
oject Group Project Group sets up Workstream 3 - Waste Partnership Governance															-
roject Group Project Group sets up Workstream 4 - Infrastructure															
oject Group Project Group sets up Workstream 5 - Contract Specification & Procurement															
W3 - Waste Partnership Governance															
 Partnership governance Legal basis for the partnership agreement 															
 Partnership Client monitoring arrangements 															
 Service Level Agreements Business plan 															
Inter council cost allocation															
W4 – Infrastructure • New depots															
frastructure • transfer stations															
Integration with HWRCEK MRF options.															
W5 – Procurement • Prepares tender specification															
• Evaluation criteria															
Draft contract Obtain TUPE information from Veolia, Serco and TDC															
Project Group sets up Workstream 6 - Waste Strategy and Transition															
Implementation															
Project group reviews outcomes from W3 Waste Parnership Governance, W4 Infrastructure and W5 Specification.															
Cabinet approves procurement scope, service specification, draft contract,															
partnership agreement and infrastructure investment options.															
Project Team Disbands W4 Infrastructure - task completed. Partnership W3 - Completion of new 5-way partnership agreement.															
Project Team Disbands W3 Waste Partnership Governance - tasks completed.															
3 Phase 3 - Procurement to Day 1 Operations						.		<u> </u>	<u> </u>	l I	<u> </u>				
W6 - Waste Strategy & Transition Implementation - tasks to be determined by															
Strategy Waste Strategy and level of changes from current collection models and policies.															
Procurement W5 - Prepares the final draft of specification.															
Procurement W5 - Standard Selection Questionnaire issued.															
Project Team Project Team evaluates SQs. Bidders selected and notified.															
Project Team/W5 - Invitation to participate in dialogue (Stage 1) - Invitation Submit Outline Solutions (ISOS)															
Procurement - Dialogue process - Return & evaluation of Outline Solutions															
ISDS stage Notification to bidders															
Project Team/W5 - Invitation to participate in dialogue (Stage 2 recommended) -															
Invitation Submit Detailed Solutions (ISDS)															
Dialogue processReturn & evaluation of Detailed Solutions															
Close of dialogue (if Stage 3 is not applicable for the process)ISRS (stage 3 of dialogue process) or ITT stage Notification to bidders															
Project Team/W5 - Invitation to participate in dialogue (Stage 3 if required) -															
Invitation Submit Refine Solutions (ISRS) • Dialogue process															
rocurement Return & evaluation of Refined Solutions Close of dialogue															
ITT stage Notification to bidders															
Project Group/W5 - Invitation to Tondor															
Project Group/W5 - Invitation to Tender • Clarification Period															
Tender Return Tender Evaluation															
Procurement Outcome Report															
Decision Cabinet - Approve bid. Tender awarded. 10-Day Standstill Period.															
W5 - TUPE transfer arrangements, preparation of legal documentation, and exit															

Project Group - reporting deadline and/or decision point.

Cabinet/Council decision.